

**APPROVED MINUTES  
ALLIANCE OF SCHOOLS FOR COOPERATIVE INSURANCE PROGRAMS  
(ASCIPI)**

**EXECUTIVE COMMITTEE MEETING**

**Thursday, January 29, 2015**

A meeting of the ASCIP Executive Committee was held on Thursday, January 29, 2015, at 10:00 a.m. at ASCIP Office, 16550 Bloomfield Avenue, Cerritos, California 90703.

**I. CALL TO ORDER** –President Kelsch

The ASCIP Executive Committee (Executive Committee) Meeting was called to order at 10:07 a.m. by President Kelsch.

**II. ROLL CALL** - Clerk of the Executive Committee

**Members/Alternates Present**

Ms. Corinne Kelsch, President  
Ms. Lydia Cano, Member  
Mr. Luis Camarena, Alternate  
Mr. John Didion, Member  
Ms. Kathy Everhart, Alternate  
Ms. Angela Jones, Member  
Mr. Phil Hillman, Alternate  
Ms. Susan Hume, Alternate  
Ms. Janece Maez, Member  
Dr. Nancy Nien, Alternate  
Ms. Barbara Ott, Alternate  
Dr. Stefanie Phillips, Alternate  
Ms. Cheryl Plotkin, Member  
Ms. Ann Sparks, Member  
Mr. Jeff Starr, Alternate  
Ms. Irene Sumida, Alternate

Mr. Fritz J. Heirich, ex officio

**Members/Alternates Absent**

Mr. John Vinke, Vice President  
Mr. Kris Olafsson, Treasurer  
Mr. Michael Clear, Alternate  
Ms. Teresa Dreyfuss, Alternate  
Mr. Michael Fine, Member  
Mr. Michael Johnston, Member  
Ms. Karen Kimmel, Alternate  
Mr. Vahe Markarian, Member  
Ms. Thuy Nguyen, Alternate  
Ms. Andrea Reynolds, Alternate  
Dr. Joanne Schultz, Alternate  
Mr. Fred Williams, Member

**Others Present**

Ms. Nancy Anderson  
Mr. Stephan Birgel  
Mr. Reshan Cooray  
Ms. Martha Espinoza  
Mr. Robert Feldhake, Esq.  
Ms. Lucy Gonzalez  
Ms. Nidra Kumaradas  
Mr. Jonathan Lackey  
Mr. Russell O'Donnell  
Mr. Dan Sanger  
Ms. Lynn Truong  
Ms. Felicia Williams

**III. APPROVAL OF AGENDA** – President Kelsch

The Agenda for Executive Committee was amended unanimously to add XII.B.3, the Carter vs. Inglewood Unified School District matter, for information only to report on recent developments as of January 29, 2015 which arose following the posting of the Agenda.

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On **MOTION** of Ms. Jones, **SECONDED** by Ms. Cano, and **CARRIED**, the Agenda was approved as amended.

Aye: (11) – Cano, Didion, Everhart, Hume, Jones, Maez, Phillips, Plotkin, Ott, Sparks, Sumida

Nay: (0)

Abstentions: (0)

**IV. Minutes of the Regular Executive Committee Meeting of December 5, 2014**

On **MOTION** of Ms. Sparks, **SECONDED** by Ms. Maez and **CARRIED**, the Minutes of the Regular Executive Committee Meeting of December 5, 2014, were approved as presented.

Aye: (8) – Cano, Didion, Everhart, Hume, Jones, Kelsch, Maez, Phillips, Plotkin, Ott, Sparks, Sumida

Nay: (0)

Abstentions: (3) – Cano, Didion, Kelsch

**V. PUBLIC COMMENTS** – President Kelsch

There were no attendees from the public.

**VI. PRESIDENT'S REPORT** –President Kelsch

President Kelsch reminded the Executive Committee of the upcoming Annual Membership Meeting and encouraged everyone to attend.

**VII. COMMITTEE REPORTS**

**A. RISK CONTROL COMMITTEE** – Chair Ott

Chair Ott reported that the Risk Control Committee met and reviewed the claims trends for the property/liability and workers' compensation programs.

**B. CLAIMS/COVERAGE COMMITTEE** – Chair Cano

Chair Cano reported that the Claims/Coverage Committee met this morning and reviewed a number of claims in Closed Session and gave direction to staff regarding approvals and recommendations.

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**VIII. TREASURER'S REPORT** –Ms. Truong

Ms. Truong highlighted ASCIP expenditures, members' contributions, and cash balances for the months of November and December 2014.

On **MOTION** of Mr. Didion, **SECONDED** by Ms. Cano, and **CARRIED**, Item #VIII.A was approved as presented.

Aye: (11) – Cano, Didion, Everhart, Hume, Jones, Maez, Phillips, Plotkin, Ott, Sparks, Sumida

Nay: (0)

Abstentions: (0)

**IX. STAFF REPORTS**

**CHIEF EXECUTIVE OFFICER** – Fritz J. Heirich

Mr. Heirich welcomed Ms. Irene Sumida and Ms. Stefanie Phillips to the Executive Committee. Mr. Heirich also reported on areas of operational priorities for 2015.

**CHIEF OPERATING OFFICER** – Russ O'Donnell

Mr. O'Donnell reported on the progress of the Origami transition. The transition with smooth and we are making some adjustments to the system. Mr. O'Donnell also introduced new ASCIP staff members Lucy Gonzales, Nidra Kumaradas, and Stephan Birgel to the Executive Committee.

**SENIOR DIRECTOR OF MEMBER SERVICES** – Nancy Anderson

Ms. Anderson reported that SELF recently held their Strategic Planning Meeting. She also reported on recent ASCIP activities and events. Additionally, Nancy announced the upcoming PARMA and AGRIP Conferences. Please let us know if you are interested in attending.

**X. BOARD MEMBER COMMENTS**

Committee Alternate Nien thanked Mr. Heirich for meeting with her Superintendent.

**XI. ACTION ITEMS**

**A.** Draft Agenda for the Annual Membership Meeting

On **MOTION** of Ms. Cano, **SECONDED** by Ms. Phillips and **CARRIED**, Item #XI.A was approved as presented.

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Aye: (11) – Cano, Didion, Everhart, Hume, Jones, Maez, Phillips, Plotkin, Ott, Sparks, Sumida

Nay: (0)

Abstentions: (0)

B. 2015 Annual Strategic Planning Meeting

On **MOTION** of Ms. Sparks, **SECONDED** by Ms. Plotkin and **CARRIED**, Item #XI.B was approved as presented.

Aye: (11) – Cano, Didion, Everhart, Hume, Jones, Maez, Phillips, Plotkin, Ott, Sparks, Sumida

Nay: (0)

Abstentions: (0)

C. Proposal to Balance Executive Committee Terms

On **MOTION** of Mr. Didion, **SECONDED** by Ms. Jones and **CARRIED**, Item #XI.C was approved as presented.

Aye: (11) – Cano, Didion, Everhart, Hume, Jones, Maez, Phillips, Plotkin, Ott, Sparks, Sumida

Nay: (0)

Abstentions: (0)

**XII. ADJOURNMENT TO CLOSED SESSION – 11:37 a.m.**

By order of **GENERAL CONSENSUS**, the Executive Committee adjourned to Closed Session for discussion of the following matters.

A. Summary of Open Claims Reported to ASCIP's excess insurers and reinsurers: SELF, MARP, Markel, and Brit

This item was for information only. No action was taken.

B. Claims for Review/Action/Information

1. Emir Angulo vs. Montebello Unified School District

On **MOTION** of Ms. Cano, **SECONDED** by Ms. Jones, and **CARRIED**, the Executive Committee took action in Closed Session on Emir Angulo vs. Montebello Unified School District.

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Aye: (11) – Cano, Didion, Everhart, Hume, Jones, Maez, Phillips, Plotkin, Ott, Sparks, Sumida

Nay: (0)

Abstentions: (0)

2. Lopez & Torres vs. Vallejo City Unified School District

On **MOTION** of Ms. Phillips, **SECONDED** by Ms. Jones, and **CARRIED**, the Executive Committee took action in Closed Session on Lopez & Torres vs. Vallejo City Unified School District.

Aye: (11) – Cano, Didion, Everhart, Hume, Jones, Maez, Phillips, Plotkin, Ott, Sparks, Sumida

Nay: (0)

Abstentions: (0)

3. Carter vs. Inglewood Unified School District

This item was for information only. No Action was taken

**XIII. RETURN TO OPEN SESSION**

By order of **GENERAL CONSENSUS**, the Executive Committee returned to Open Session at 12:05 p.m. President Kelsch announced that the Executive Committee Committee took action in closed session on Item #XII.B.1 and Item # XII.B.2 in accordance with staff's recommendation.

**XIV. FUTURE MEETINGS**

February 19, 2015 – Health Benefits Committee  
February 19, 2015 – Finance/Investment Committee

February 26, 2015 – Claims/Coverage Committee

March 6, 2015 – Annual Membership Meeting

March 26, 2015 – Claims/Coverage Committee

**XV. ADJOURNMENT**

By order of **GENERAL CONSENSUS**, the Executive Committee adjourned at 12:05 p.m.

The next regular meeting of the Executive Committee will be held on Thursday, February 26, 2015, at the ASCIP Office, 16550 Bloomfield Avenue, Cerritos, CA 90703.