



**ALLIANCE OF SCHOOLS FOR COOPERATIVE INSURANCE PROGRAMS
EXECUTIVE COMMITTEE MEETING
AGENDA**

Time: Wednesday, June 24, 2015, 10:00 A.M.

Location: ASCIP Office, 16550 Bloomfield Avenue, Cerritos, CA 90703

MEMBERS

Corinne Kelsch, President
John Vinke, Vice President
Kris Olafsson, Treasurer

Lydia Cano
John Didion
Michael Fine
Michael Johnston
Angela Jones
Janece Maez
Vahe Markarian
Cheryl Plotkin
Ann Sparks
Fred Williams

Santa Clara County Schools' Insurance Group JPA
Lawndale School District
MERGE JPA

Palos Verdes Peninsula Unified School District
Rancho Santiago Community College District
Riverside Unified School District
Clovis Unified School District
Hermosa Beach City School District
Santa Monica-Malibu Unified School District
Vista Charter School
Montebello Unified School District
Bonita Unified School District
North Orange County Community College District

ALTERNATES

Luis Camarena
Michael Clear
Teresa Dreyfuss
Kathy Everhart
Phil Hillman
Susan Hume
Karen Kimmel
Thuy Nguyen
Nancy Nien
Barbara Ott
Stefanie Phillips
Andrea Reynolds
Jeff Starr
Joanne Schultz
Irene Sumida

Anaheim City School District
Clovis Unified School District
Rio Hondo Community College District
Riverside Unified School District
Ontario-Montclair School District
Fullerton School District
Las Virgenes Unified School District
Peralta Community College District
Downey Unified School District
Southern Orange County Property/Liability JPA
Santa Ana Unified School District
Lowell Joint School District
Saddleback Valley Unified School District
Valley Insurance Program JPA
Fenton Charter Public Schools

EX OFFICIO

Fritz Heirich

Chief Executive Officer

ASCIP STAFF

Russ O'Donnell
Lynn Truong

Chief Operating Officer
Chief Financial Officer

Nancy Anderson

Senior Director of Member Services

I. CALL TO ORDER

II. ROLL CALL – Felicia Williams, Clerk of Executive Committee

III. APPROVAL OF THE AGENDA

Action may be taken by the Executive Committee on any item listed on this Agenda.

- A. Amendments
- B. Approval

IV. MINUTES – May 28, 2015

- A. Corrections
- B. Approval

V. PUBLIC COMMENTS

At this time, members of the public may address the Executive Committee regarding any item within the subject matter jurisdiction of the Board, provided that no action may be taken on off-agenda items unless authorized by law. Comments shall be limited to five minutes per person and twenty minutes for all comments, unless different time limits are set by the President and subject to the approval of the Executive Committee.

VI. REPORTS/PRESENTATIONS/DISCUSSION

- A. Chair Report Vice President Vinke
- B. Financial Report Lynn Truong
- C. Committee Reports
 - 1. Claims/Coverage Committee Chair Cano
- D. Staff Reports
 - 2. Chief Executive Officer Fritz J. Heirich
 - 3. Chief Operating Officer Russ O'Donnell
 - 4. Senior Director of Member Services Nancy Anderson
- E. Board Member/Alternate Comments

VII. CONSENT REQUESTED

Any member of the Executive Committee may request that an item on Consent be pulled and placed in Action Items for discussion and/or action.

- A. Reappointment of Standing ASCIP Committee Members (Action)
- B. Approval of Attendance at Professional Conferences (Action)
- C. Disposal of Damaged, Obsolete or Unserviceable ASCIP Property (Action)
- D. Approval of Receipt of Risk Management Deposits (Action)
- E. Adoption of Resolution to Participate in SELF's Optional Excess Liability Coverage
- F. Master Service Agreement Renewals – No Significant Change in Terms, Conditions or Fees (Action)
 - 1. Athens Administrators
 - 2. Bay Actuarial
 - 3. Grant Thornton
 - 4. Joseph Majarro
 - 5. Karen Lee
 - 6. LACOE PeopleSoft Services
 - 7. McCarthy Designs

8. Rivelle Consulting Services
9. Salesforce
10. Shahriari Associates
11. York Risk Services Group

VIII. ACTION REQUESTED

A. Certification of Election for ASCIP Executive Committee Members	Felicia Williams
B. Appointment of Executive Committee Member	Fritz J. Heirich
C. Appointment of Executive Committee Alternates	Fritz J. Heirich
D. Appointment of Ad Hoc Nominating Committee	John Vinke
E. Approval of 2015/16 Insurance/Reinsurance Purchases	John Chino
F. Approval of Amended Master Service Agreements:	
1. American Appraisal	Russ O'Donnell
2. Arthur J. Gallagher & Company	Fritz J. Heirich
G. Approval of New Master Service Agreements:	Russ O'Donnell
1. Making the Right Choice	
2. Listen LP	
3. Arthur J. Gallagher & Company	Fritz J. Heirich
H. Approval of ASCIP Membership	Fritz J. Heirich
I. Approval of 2014/15 Retrospective Rebates for Workers' Comp. Program	Lynn Truong
J. Approval of Operating Budget for 2015/16	Lynn Truong
K. Approval of 2015/16 Strategic Planning Meeting Facility Agreement	Felicia Williams

IX. CLOSED SESSION

"THE EXECUTIVE COMMITTEE WILL NOW BE MOVING INTO CLOSED SESSION. MATTERS TO BE DISCUSSED ARE THOSE PERMITTED BY GOVERNMENT CODE SECTIONS 54956.8, 54956.9, 54956.95, 54957, AND 54957.6 – PERSONNEL, LITIGATION, AND/OR REAL PROPERTY"

A. Summary of Claims Reported to Excess Insurance/Reinsurance	Russ O'Donnell
B. Claims for Review /Action/Information	Stephan Birgel
1. Harbottle vs. State Center Community College District (Discussion/Action)	
2. Jun vs. Chaffey Joint Union High School District (Discussion/Action)	
3. Lara vs. Clovis Unified School District (Discussion/Action)	
4. Reed v. Inglewood Unified School District (Discussion/Action)	
5. Romo vs. Whittier Union High School District (Discussion/Action)	

X. RETURN TO OPEN SESSION

(Announcement of Action Taken in Closed Session as Necessary)

XI. PERSONNEL ACTION/DISCUSSION

A. Action Requested	
1. Approval of Professional Development Loan	Fritz J. Heirich
2. Approval and Ratification of Public Salary Schedule	Fritz J. Heirich
B. Personnel Report	Fritz J. Heirich

XII. FUTURE 2015/16 MEETINGS

August 27, 2015 – Claims/Coverage Committee
August 27, 2015 – Executive Committee

XIII. ADJOURNMENT

Americans with Disabilities Act

The Alliance of Schools for Cooperative Insurance Programs (ASCP) conforms to the protections and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. A request for disability-related modification or accommodation, in order to participate in a public meeting of ASCP, shall be made to: Fritz J. Heirich, Chief Executive Officer, ASCP, 16550 Bloomfield Avenue; Cerritos, CA, (562) 404-8029.